Audit of the project DCV: P.545-2023-002 for the period 01.08.2023 to 31.12.2024

Project title «Lifesaving support and coverage of basic needs of particularly vulnerable people affected by the war living in the 0-50 km zone along the contact line, in Southern and Eastern Ukraine»

We invite you to conduct a financial audit of the project funds of the above mentioned project financed by DCV. In regards to the planned audit procedures and conditions, please refer to the attached Terms of Reference (TORs) and checklist.

We kindly ask you to provide us with your offer, whilst taking position in particular to the following points:

1. Presentation of audit firm, mentioning qualifications and experience of auditors conducting the audit and experience of auditing project funds.
2. Proof of registration as certified public accountant/ chartered accountant
3. Membership in the IFAC or membership of national association which itself is registered with IFAC (registration and annual license)
4. Confirmation of TORs, audit methodology and standards
5. Quotation incl. tax and all expenses to be incurred (incl. travel expenses)
6. Proposed time schedule

The audit will take place once a year in the period March at the place. The reporting language is English.

We would be pleased to receive your offer by email to tender@caritas.ua

**Deadline for submission February 16, 2024 (23:59 Kyiv time)**
With best regards

Hennadiy Yakubov,

Head of procurement

Caritas Ukraine ICF

**Annex**

* Terms of Reference (ToR)
* Checklist